



Archaeology Reports to Minister

- when so required by the Minister
- containing full details of work done under the licence
- shall be filed with the Minister in such form and manner as the Minister may require. [OHA s.65 (1) (3)]

Standards & Guidelines for Consultant Archaeologists, 2011

Introduction

...Following standards and guidelines set out by the Ministry of Tourism and Culture is a condition of a licence to conduct archaeological fieldwork in Ontario.

Purpose

Standards set out the basic technical, process and reporting requirements for conducting archaeological fieldwork. They are practices that Ontario's community of consultant archaeologists have agreed should be followed for every project and will be the standards to which licensees will be held by the Ministry of Tourism and Culture.

Guidelines give guidance or advice on good practice beyond the requirements of the standards, or under certain circumstances, provide an acceptable alternative to the standards when stated conditions are met. Following the guidelines is considered to be a matter of professional judgement on the part of the licensee.

Stage 1 Background Study

- including submission of Project Information Form, informing Ministry of commencement of work

Submission of Stage 1 Report to Ministry
[OHA s.65 (1) (3)]

Letter Confirming Ministry Satisfaction with Report

- when all archaeological matters have been addressed to the satisfaction of the Minister
- ensuring compliance with Standards & Guidelines for Consultant Archaeologists
- Report entered in Provincial register [OHA s. 65 (1) (3), 65.1 (1)]

Ministry Returns Report

- for further archaeological fieldwork or revisions to report [OHA s.65 (1) (3)]

Stage 2 Property Assessment

- survey to identify archaeological sites
- including submission of Project Information Form, informing Ministry of commencement of work

Submission of Stage 2 Report to Ministry
[OHA s.65 (1) (3)]

Letter Confirming Ministry Satisfaction with Report

- when all archaeological matters have been addressed to the satisfaction of the Minister
- ensuring compliance with Standards & Guidelines for Consultant Archaeologists
- Report entered in Provincial register [OHA s. 65 (1) (3), 65.1 (1)]

Ministry Returns Report

- for further archaeological fieldwork or revisions to report [OHA s.65 (1) (3)]

Project Cleared for Development

- where no archaeological potential identified from Stage 1

Stage 3 Site-Specific Assessment

- determination of degree of cultural heritage value or interest and other characteristics

Submission of Stage 3 Report to Ministry
[OHA s.65 (1) (3)]

Letter Confirming Ministry Satisfaction with Report

- when all archaeological matters have been addressed to the satisfaction of the Minister
- ensuring compliance with Standards & Guidelines for Consultant Archaeologists
- Report entered in Provincial register [OHA s. 65 (1) (3), 65.1 (1)]

Ministry Returns Stage 3 Report

- for further archaeological fieldwork or revisions to report [OHA s.65 (1) (3)]

Project Cleared for Development

- where property does not have archaeological sites requiring further assessment, as identified from Stage 2

Stage 4 Mitigation of Development Impacts

- implementing conservation strategies for archaeological sites, as identified in Stage 3

Submission of Stage 4 Report to Ministry
[OHA s.65 (1) (3)]

Letter Confirming Ministry Satisfaction with Report

- when all archaeological matters have been addressed to the satisfaction of the Minister
- ensuring compliance with Standards & Guidelines for Consultant Archaeologists
- Report entered in Provincial register [OHA s. 65 (1) (3), 65.1 (1)]

Ministry Returns Stage 4 Report

- for further archaeological fieldwork or revisions to report [OHA s.65 (1) (3)]

Project Cleared for Development

- where property does not have archaeological sites requiring mitigation, as identified in Stage 3

Project Cleared for Development